

PHA 5-Year and Annual Plan	US Department of Housing & Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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**1.0 PHA Information**

PHA Name: Housing Authority of the County of Butte      PHA Code: CA043  
 PHA Type:     Small     High Performing     Standard     HCV (Section 8)  
 PHA Fiscal Year Beginning: (MM/YYYY): 10/2012

**2.0 Inventory (based on ACC units at time of FY beginning in 1.0 above)**

Number of PH units: 345      Number of HCV units: 2,102

**3.0 Submission Type**

5-Year and Annual Plan       Annual Plan Only       5-Year Plan Only

**4.0 PHA Consortia**

PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

**5.0 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.**

**5.1 Mission.** State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

The mission of the Housing Authority of the County of Butte (HACB) is to assist low and moderate-income residents to secure and maintain high quality affordable housing.

**5.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

**HACB Goal: Expand the supply of assisted housing.**

- Apply for additional rental vouchers:
  - Seek additional fair share vouchers.
  - Seek additional vouchers in support of special needs populations, i.e., elderly, disabled, veterans, de-institutionalization, family unification, and foster youth.
- Leverage private or other public funds to create additional housing opportunities.
- Acquire or build units or developments:
  - By means of LIHTC's, tax-exempt bonds and other affordable housing finance programs.
  - Seek partnerships and joint developments, as appropriate.

**HACB Progress**

- In April 2012, HACB opened the Section 8 Housing Choice Voucher Wait List for 30 days.
- In March 2012, HACB was awarded twenty-five (25) HUD-VASH Vouchers in support of homeless veterans, to add to the thirty-five (35) HUD-VASH Vouchers already being administered.
- Effective January 2012, HACB took over the Property Management of Chico Commons Apartments, a LIHTC property.
- In January 2012, the Board approved expenditure of approximately \$300,000 of Section 8 Reserve Funds and in December 2011, the Board approved the use of approximately \$300,000 in 2011 Extraordinary Admin Fee funding for Housing Assistance Payments for the 2012 operating year.
- In January 2012, HACB entered into a Memorandum of Understanding with Glenn County Human Resource Agency for Glenn County Section 8 HCV administrative services.
- In September 2011, HACB accepted eighty-seven (87) State-divested Section 8 Housing Choice Vouchers for Glenn County.
- In July 2011, HACB was awarded thirty-nine (39) enhanced preservation vouchers from Trans Pacific Gardens II Apartments, Chico.
- In July 2011, HACB and BCAHDC entered into a Memorandum of Understanding with Central California Housing Corporation for the development of Harvest Park Apartments, a 90-unit low income multi-family LIHTC housing project in Chico.
- In April 2012, HACB will receive \$6,000,000 in USDA-RD loan and grant funds for the Gridley Farm Labor Rehab project.
- In January 2012, HACB awarded the FLH Rehab contract for the drilling of the well.
- The Joe Serna Jr. Farmworker Housing Grant was reinstated by the State of California and HACB was awarded \$2,500,000 for the Gridley Farm Labor Housing Rehabilitation Project. The FLH Rehab project is underway. The architectural and engineering plans are expected to go to USDA-RD for approval in April 2012.
- BCAHDC Board, a non-profit instrumentality of HACB, agreed to consider entering into a proposed partnership with Tom DiGiovoni to develop a 92-unit low income senior LIHTC project at Meriam Park Subdivision in Chico. HACB will utilize financial and legal consultants to represent its interests in ensuring proper structuring, compensation, and codification of partnership terms.

### **HACB Previous Achievements**

- In April 2010, HACB applied for RANE vouchers in support of special needs populations. HACB was not selected to receive funding for the FY 2009 Rental Assistance for Non-Elderly Persons with Disabilities Program (Category One).
- In August 2010, HACB applied for \$2,500,000 from Joe Serna Jr. Farmworker Housing Grant Program for Gridley Farm Labor Housing Rehabilitation Project. HACB was awarded grant funds; however grant cancelled because of State budget crisis.
- On March 31, 2011, the BCAHDC Board, a non-profit entity of HACB, agreed to consider entering into a proposed partnership with AHDC, Inc. to develop Harvest Park, a 90-unit low income multi-family housing project on the south side of East Avenue, Chico (west of Orchard Supply). HACB will utilize financial and legal consultants to represent its interests in ensuring proper structuring, compensation, and codification of partnership terms.

### **HACB Goal: Improve the quality of assisted housing.**

- Improve public housing management:
  - Implementation of energy conservation measures (ECM's & ESCo's).
  - Implementation of water conservation measures.
- Improve voucher management:
  - Continue to refine administrative processes.
- Increase customer satisfaction.
- Concentrate on efforts to improve specific management functions (e.g., public housing finance; voucher unit inspections).
- Renovate or modernize public housing units:
  - Capital fund improvement projects (for complete list of scheduled improvements over next five (5) years see attached HUD-50075.1 and HUD-50075.2).
  - Construct community buildings (43-1 and 43-4).
  - Improve Willow Street, Chico maintenance shop and storage facilities.

### **HACB Progress**

- In March 2012, HACB awarded the contract for parking lot and storm drain replacement at Locust Street Apartments, Chico (family project). Community Action Agency installed new windows and exterior doors and weatherized the twelve (12) units.
- In October 2011, HACB Board approved a pilot project for water conservation for the Public Housing duplex on E. 12<sup>th</sup> Street, Chico.
- In July 2011, HACB approved landscape designs for water conservation measures in Public Housing.
- In June 2011, HACB entered into a Memorandum of Understanding with Chico Rancheria Housing Corporation (CRHC) in order to provide a Service Coordinator (ROSS Grant) on behalf of its Native American clients living in Public Housing.
- In order to streamline and improve maintenance operations, HACB upgraded the Maintenance III position to a Maintenance Supervisor. Three (3) Maintenance I and II positions are also being held vacant while portions of the maintenance work are being contracted out. After an evaluation period, the HACB will decide whether to continue contracting or rehire.
- HACB acquired another metal storage facility installed at Willow Street to increase file storage capacity.

- HACB re-painted the exterior of Park Place Apartments, Oroville (senior project). Community Action Agency provided new windows and doors and weatherization to all property units.
- HACB replaced all windows with broken seals at Walker Commons Apartments, Chico (senior and disabled project).
- HACB completed the following Capital Fund improvement projects in Public Housing: rebuild exterior storage sheds, bathroom remodel, water heater replacement and HVAC replacement (Project 43-15, scattered sites, Oroville).
- HACB Board approved a contract extension to continue the process in identifying energy conservation measures in Public Housing units and negotiate a contract with an ESCo.
- HACB received HUD approval for consolidation of Public Housing into one Asset Management Property.
- Community Action Agency replaced all windows and doors and weatherized all units at the Alamont Apartments, Chico.
- Community Action Agency provided weatherization and evaporative coolers to the USDA-RD subsidized Gridley Farm Labor Housing property.

#### **HACB Previous Achievements**

- On January 30, 2011, HACB received “2010 Public Housing Program of the Year Award” from HUD.
- In March 2011, HACB applied to HUD for consolidation of Public Housing into one Asset Management Property.
- HACB entered into a contract with Landscape Images for water conservation measures in Public Housing. In compliance with AB 1881, Landscape Images has provided landscape improvement options with differing levels of maintenance, functionality and aesthetics. All options will include metering of individual units.
- HACB entered into contract with a consultant to assist us in identifying energy conservation measures in Public Housing units and negotiate a contract with an ESCo.
- In order to streamline operations and provide higher quality customer service to clients HACB added a Receptionist/Staff Support position in the Section 8 department; deleted the Public Housing Manager position; and changed one Maintenance III to a Maintenance II.
- In March 2011, HACB hired an industry consultant to assist the HACB in completely rewriting the Section 8 Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy.
- HACB is retaining an industry consultant in August 2011 to assess Section 8 and Public Housing procedures.
- HACB has entered into a contract with CSU, Chico to prepare a report on the economic impact of the HACB on Butte County, CA.
- HACB completed the following Capital Fund improvement projects in Public Housing: asbestos removal and tile setting (43-10 Winston Gardens, Oroville), replace water heaters (43-10 Winston Gardens, Oroville), environmental site review (all projects), landscape architecture (all projects), tub/bathroom remodel (43-15 scattered sites, Oroville), and shed remodel (43-15 scattered sites, Oroville).

**HACB Goal: Increase assisted housing choices.**

- Conduct outreach efforts to potential voucher landlords.
- Work to increase County's transitional housing capacity, to more effectively bridge between homelessness and permanent housing.
- Identify developing affordable housing opportunity throughout the County and work to establish partnerships and working relationships with public, non-profit, and for-profit developers in conception, development and implementation of affordable housing units and programs.

**HACB Progress**

- On April 18, 2012, HACB had a booth in the Project Homeless Connect a one-day event that offers a range of services to all who are homeless or at risk of becoming homeless.
- HACB is continuing to support the Butte County Continuum of Care by providing a part-time employee to head up coordination and administration efforts. HACB is also continuing to work with other social service agencies to more effectively bridge between homelessness and permanent housing.
- HACB continues to participate in the Greater Chico Area Homeless Task Force, sits on the City of Chico Housing Trust Fund Committee, and contracts services and administration to the City of Chico and the County of Butte Behavioral Health Department for operation of select local affordable housing programs.

**HACB Goal: Provide an improved living environment.**

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities).
- Work to bring added value to assisted housing by means of building of supportive services capacity through partnerships with local service providers.
- Implement service-enriched rental housing capacity for special needs populations (i.e., re-purpose Kathy Court Apartments and/or Locust Street Apartments).
- Continue to work with City and County agencies to provide rental assistance and administrative services in support of community-based rental assistance programs (Esplanade House, BHAP, Samaritan Bonus, TBRA-Chico, TBRA-Oro, Search South, etc.).
- Implement broad range of income, work with TANF and others to provide job training and opportunities for economic self-sufficiency, continue with Capital Fund program in public housing to improve quality of life.
- Provide comment to local jurisdictions regarding affordable housing development proposals and community development and planning policies.

**HACB Progress**

- Per HACB request, HUD approved the consolidation of the two Shelter Plus Care – Esplanade House grants (10 and 3 units) into one grant (13 units).
- In July 2011, HACB renewed contracts with the City of Chico for the Tenant Based Rental Assistance (TBRA) and Lease Guarantee (LeGuP) programs and with the County of Butte for the Behavioral Health Housing Assistance Payment Program (BHHAP).
- HACB is working on completing an application to designate 43-10 Winston Gardens, Oroville CA as senior only.

- The HACB has entered into a number of service agreements with providers to provide specialty services to the residents of the Gridley Farm Labor Housing property.

### **HACB Previous Achievements**

- HACB assisted in the creation of the “Lifelines” program. Lifelines offer financial assistance to qualifying low-income families in Butte County for education, transportation and self-sufficiency needs.
- HACB is administering the Lease Guarantee Program on behalf of the City of Chico. Lease Guarantee Program assists households that face barriers in qualifying for housing. The program provides a letter of credit to landlords that can be drawn upon if necessary for apartment repairs or non-payment of rent.
- HACB is continuing to work with County agencies to provide rental assistance and administrative services in support of community-based rental assistance programs. Two new County Behavioral Health programs administered by the HACB are Search II Permanent Housing (5 units) and Search II Supportive Housing (3 units).
- HACB management staff has provided recommendations to the County on re-zoning Butte County maps.

### **HACB Goal: Promote self-sufficiency and asset development for families and individuals**

- Increase the number and percentage of employed persons in assisted households:
  - Implementation and management of Public Housing Section 3 program.
- Provide or attract supportive services to improve assistance recipients’ employability:
  - Administer FSS and TBRA programs.
  - Utilize resident support training programs: Community Action Agency Asset Development program, USDA Nutrition and Money Management classes, and CHIP Credit Repair and Counseling (CCRC), etc.
- Provide or attract supportive services to increase independence for the elderly or families with disabilities:
  - IRS-VITA tax assistance program.
  - CSUC nursing program.

### **HACB Progress**

- HACB has been continuously working with Experience Works to train seniors for re-entry into workforce in both the clerical and maintenance departments.
- HACB has made its routine outreach to its clients on behalf of Section 8 opportunity.

### **HACB Previous Achievements**

- HACB has implemented and manages a Public Housing Section 3 program.
- HACB is continually working in collaboration with a wide variety of agencies to provide or attract supportive services to improvement recipients’ employability, specifically One Stop and privately owned businesses.
- In 2010 (calendar year) the CCRC and Asset Building Coalition of Butte County (ABC) provided nutritional education through the University of California Cooperative Extension Program; 50 participants took part of this program.
- In 2011 (calendar year), the CCRC and ABC are providing financial literacy training programs.

- HACB has renewed its contract with CSUC nursing program for service to elderly participants.

**HACB Goal: Ensure equal opportunity and affirmatively further fair housing.**

- Undertake affirmative measures to ensure access to assisted housing regardless of age, race, ethnicity, ancestry, color, religion, national origin, sex, familial status, marital status, disability, medical condition, source of income, sexual orientation and veteran status:
  - Continue staff education through participation in North Valley Properties Owners Association, and Legal Services of Northern California and other Fair Housing Workshops.
  - Seek and implement scheduled training of agency staff in Fair Housing, Civil Rights, Reasonable Accommodation, Reasonable Modification and affirmative outreach.
  - Subscribe to and circulate amongst staff periodicals and industry information regarding Fair Housing and Equal Opportunity issues.
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status and disability:
  - Continue participation in North Valley Properties Owners Association, Legal Services of Northern California Fair Housing Workshops.
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Continue to maintain list of accessible units available in Butte County.
  - Purchase of temporary ramp for Public Housing.
  - Seek opportunity to convert additional units of Public Housing to be accessible by the physically disabled.
- Build agency web-site that will be user-friendly to inquiries, program applicants and participants, including the elderly, disabled, and those with language barriers.

**HACB Progress**

- In November 2011, HACB entered into a Memorandum of Understanding with Independent Living Services of Northern California (ILSNC) for housing advocacy and housing search on behalf of the disabled.
- HACB is continuing to improve website and provide more information regarding HACB's various properties.
- HACB adopted new logo and stationary.

**HACB Previous Achievements**

- HUD Office of Fair Housing and Equal Opportunity (FHEO) inspected the HACB in March 2010. The HACB has entered into a Voluntary Compliance agreement with FHEO and is working to complete goals identified therein. The final VCA finding and concerns are due to FHEO on April 15, 2011 and the final ADA transition plan is due September 30, 2011.
  - HACB has incorporated Section 504 Coordinator duties into Housing Director Job Description.
  - HACB hired a team to conduct a review of policies, procedures and practices and an accessibility review of HACB sites to comply with the Fair Housing Act, HUD Standards, the Americans with Disabilities Act and California Building Code.

Disability Access Consultants completed an inspection of HACB properties for accessibility requirements, development of a barrier removal/transition plan with findings and recommendations. Jamie Kinney Consulting reviewed policies, procedures and practices and made recommendations for compliance. Monighananddesign reviewed cost recommendations.

- To assist clients in unit selection under the Section 8 program:
  - HACB has created a list identifying Butte County landlords and projects with ADA-accessible units available for Section 8 voucher holders.
  - HACB entered into a contract with CSU, Chico to create de-concentration maps.
  - HACB has added to its website links to services, public transportation route maps and school district maps.
- HACB added language options and disaster preparedness links to the website.
- HACB utilized the services of sign language translator, as needed.

In addition, the Housing Authority of the County of Butte has developed the following Strategic Goals:

1. **Streamline and/or conduct operations analysis for maintaining good customer service.**
  - a. Periodic and systematic review of operations to keep up with needs.
  - b. Implement regulatory changes as they become effective.
2. **Implement and maintain quality affordable housing.**
  - a. Maintain program integrity in Public Housing and Section 8.
  - b. Develop self-sufficiency opportunities for participants.
  - c. Seek opportunities for acquisition of non-HUD properties.
  - d. Process incremental and preservation Voucher allocations.
  - e. Develop resident groups for strong neighborhoods.
    - Winston Gardens Resident Group
    - Resident Advisory Board – Section 8 Admin Plan & Public Housing ACOP reviews.
3. **Improve and maintain interagency cooperation.**
  - a. Continue to work with agencies to provide services.
  - b. Seek to strengthen links between HACB and County of Butte.
  - c. Look at opportunities to increase participation between agencies for self-sufficiency activities, including child care and youth activities.
  - d. Continue to work with Community Action Agency on the Shelter Plus Care program providing voucher assistance and case management to homeless families.
  - e. Maintain and continue contract administration for Butte Countywide Homeless Continuum of Care program.
  - f. Maintain and continue development of HUD-VASH program.
  - g. TBRA-Chico program development.
  - h. Data reporting to municipal and county agencies.
4. **Maintain 98% occupancy rate in public housing and 96% lease-up of Section 8.**



**6.0 PHA Plan Update**

- (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

The following elements have been changed since the last Annual Plan submission:

**Public Housing Admissions and Continued Occupancy Policy (ACOP)**

*Clarification:*

- Lifetime Sex Offender Registration – Add method which HACB conducts background checks.

*Policy Changes:*

- Utility Reimbursement – The HACB will make utility reimbursements directly to the utility provider.
- Carbon Monoxide (CO) Alarms – Add new Carbon Monoxide Alarm requirement from the State of California Health and Safety Code Section 17926.

**Section 8 Administrative Plan (Admin Plan)**

*Clarification:*

- Absent Students – HACB removed conflictive language from the Policy. In one section, full-time students away from home are counted as household members and in another, they were not. Both options are allowed by HUD. HACB has elected to follow best practices as recommended by Nan McKay and allow absent student to be counted as household members. Therefore the following sentence was removed “Full time students who attend school away from home and live with the family during school recess will be considered permanently absent from the household.”
- Lifetime Sex Offender Registration – Add method which HACB conducts background checks.
- Determining Family Unit (Voucher) Size – To clarify meaning of the paragraph the following sentence was removed: “The number of bedrooms on the Voucher will remain the same as long as the family composition does not change, regardless of the actual unit size rented.”

*Policy Changes:*

- Organization of Wait List – HACB accepted eighty-seven (87) State-divested Section 8 Housing Choice Vouchers for Glenn County. Therefore effective January 1, 2012, the HACB will maintain separate wait lists for the Section 8 HCV program for Butte County and Glenn County jurisdictions.
- Admissions Preference – Added Local Preference – Government Displacement for local families displaced by government action (i.e., required to move by any level of government). Preference added to accommodate relocation of displaced households from HACB’s Gridley Farm Labor Housing property (estimate 25-30 households) – the property is being renovated and total number of on-site available units will be reduced. Added Local Preference – Voucher Utilization/Lease In-Place to enable HACB to lease in-place to families if HCV utilization rate falls below 97%. Removed Preferences for participants of transitional housing.

- Subsidy Standards – Change subsidy standards from two plus one per bedroom to two per bedroom. Added a personal circumstance exemption self-certification.
  - Checking or Savings Accounts – Value of a checking account will be determined by most current balance not average monthly balance for last six months.
  - Utility Reimbursement – The HACB will make utility reimbursements directly to the utility provider.
  - Carbon Monoxide (CO) Alarms – Add new Carbon Monoxide Alarm requirement from the State of California Health and Safety Code Section 17926.
  - HAP Contract – Add requirement that housing assistance payments will be paid by direct deposit, unless exemption is granted.
- (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.
- Housing Authority of the County of Butte, 2039 Forest Ave, Chico CA 95928
  - Housing Authority of the County of Butte, 850 E. Gridley Rd, Gridley CA 95948
  - [www.butte-housing.com](http://www.butte-housing.com)

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.** *Include statements related to these programs as applicable.*

HOPE VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs and Project-based Vouchers – N/A

**8.0 Capital Improvements.** Please complete Parts 8.1 through 8.3, as applicable.

**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit the *Capital Fund Program Annual Statement/Performance and Evaluation Report*, form HUD-50075.1, for each current and open CFP grant and CFFP financing.

See attached Exhibit H for HUD 50075.1 Capital Fund Program Annual Statement/Performance and Evaluation Report for: 501-10, 501-11 and 501-12.

**8.2 Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan*, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.

See attached Exhibit I for HUD-50075.2 Capital Fund Program Five-Year Action Plan.

**8.3 Capital Fund Financing Program (CFFP).**

Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

**9.0 Housing Needs.** Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

**9.1 Strategy for Addressing Housing Needs.** Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> <b>Public Housing Site-Based waiting list: Chico</b>			
<input type="checkbox"/> Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	643		24
Extremely low income <=30% AMI	464	72%	
Very low income (>30% but <=50% AMI)	150	23%	
Low income (>50% but <80% AMI)	29	5%	
Families with children	501	78%	
Elderly families	30	5%	
Families with Disabilities	201	31%	
Hispanic	129	20%	
White	466	72%	
Black / African American	94	15%	
American Indian	26	4%	
Asian	53	8%	
Pacific Islander	10	1%	
Other	0	0%	
<b>PH Bedroom Size Characteristics</b>			
1BR	83	12%	
2 BR	406	59%	
3 BR	131	24%	
4 BR	23	5%	
5 BR	n/a	n/a	
5+ BR	n/a	n/a	

<b>Housing Needs of Families on the Waiting List</b>	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Chico 1-BR only	
If yes: How long has it been closed? The Chico 1-BR waiting list has been closed since June 15, 2009.	
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> <b>Public Housing Site-Based waiting list: Oroville</b>			
<input type="checkbox"/> Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	317		24
Extremely low income <=30% AMI	214	68%	
Very low income (>30% but <=50% AMI)	93	29%	
Low income (>50% but <80% AMI)	10	3%	
Families with children	95	%	
Elderly families	85	%	
Families with Disabilities	205	%	
Hispanic	30	9%	
White	243	77%	
Black / African American	31	10%	
American Indian	18	6%	
Asian	21	6%	
Pacific Islander	4	1%	
Other	1	<1%	
<b>PH Bedroom Size Characteristics</b>			
1BR	231	68%	
2 BR	n/a	n/a	
3 BR	86	32%	
4 BR	n/a	n/a	
5 BR	n/a	n/a	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes: How long has it been closed?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> <b>Public Housing Site-Based waiting list: Gridley/Biggs</b>			
<input type="checkbox"/> Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	366		7
Extremely low income <=30% AMI	276	76%	
Very low income (>30% but <=50% AMI)	82	22%	
Low income (>50% but <80% AMI)	8	2%	
Families with children	191	52%	
Elderly families	35	10%	
Families with Disabilities	141	39%	
Hispanic	112	31%	
White	264	72%	
Black / African American	70	19%	
American Indian	22	6%	
Asian	11	3%	
Pacific Islander	2	<1%	
Other	3	<1%	
PH Bedroom Size Characteristics			
1BR	163	45%	
2 BR	148	40%	
3 BR	41	11%	
4 BR	13	4%	
5 BR	1	<1%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes: How long has it been closed?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> <b>Section 8 tenant-based assistance</b>			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	655		172
Extremely low income <=30% AMI	339	52%	
Very low income (>30% but <=50% AMI)	245	37%	
Low income (>50% but <80% AMI)	71	11%	
Families with children	366	56%	
Elderly families	82	13%	
Families with Disabilities	332	51%	
Hispanic	89	14%	
White	465	71%	
Black /African American	80	12%	
American Indian	46	7%	
Asian	75	11%	
Pacific Islander	9	1%	
Other	13	2%	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes: How long has it been closed? <b>Section 8 Wait List has been closed since April 30, 2012.</b>			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
<b>Note: The statistical data reflected above is from Section 8 Wait List which closed on February 27, 2010. The Section 8 Wait List was re-opened from April 1-30, 2012; the data from that Wait List has not been processed yet therefore statistical data on the 2012 opening is unavailable at this time.</b>			

Strategy for Addressing Needs

- Need: Shortage of affordable housing for all eligible populations

Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Strategy 2: Increase the number of affordable housing units by:

- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

➤ Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

- Adopt rent policies to support and encourage work

➤ Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

- Adopt rent policies to support and encourage work

➤ Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

- Apply for special-purpose vouchers targeted to the elderly, should they become available

➤ Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities

➤ Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Participate on Hmong Task Force

Strategy 2: Conduct activities to affirmatively further fair housing

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations

### Reasons for Selecting Strategies

The factors that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs



- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups

**10.0 Additional Information.** Describe the following, as well as any additional information HUD has requested.

- (a) **Progress in Meeting Mission and Goals.** Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

The Housing Authority of the County of Butte is making measurable progress in meeting the mission and goals as outlined in the 5-year plan (see Section 5.2)

- (a) **Significant Amendment and Substantial Deviation/Modification.** Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

**Substantial Deviation from the 5-year Plan:**

A "Substantial Deviation" from the 5-Year Plan is an overall change in the direction of the Authority pertaining to the Authority's Goals and Objectives. This includes changing the Authority's Goals and Objectives.

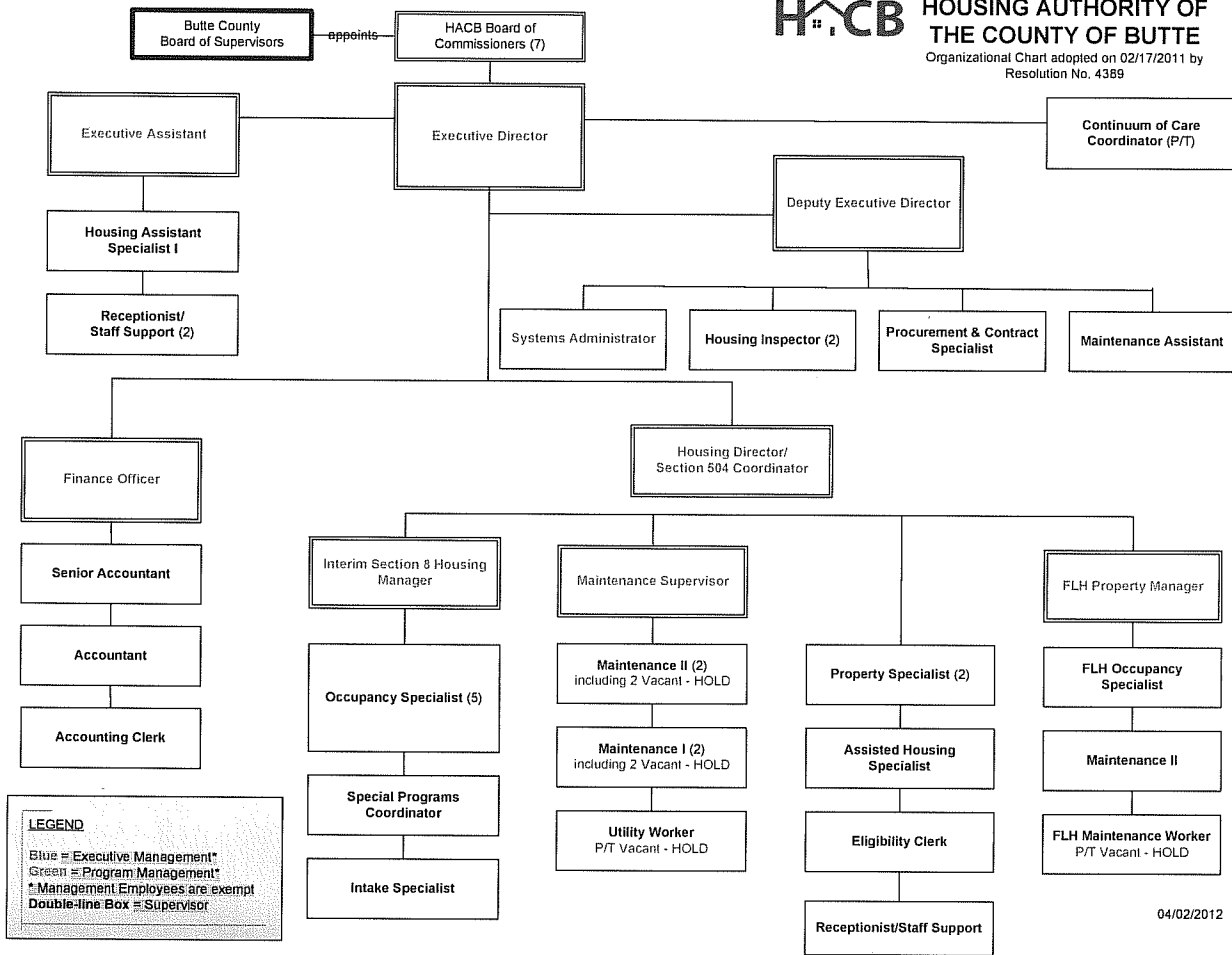
**Significant Amendment or Modification to the Annual Plan:**

- A "Significant Amendment or Modification" to the Annual Plan is a change in a policy or policies pertaining to the operation of the Authority. This includes the following:
- Changes to rent or admissions policies or organization of the waiting list.
- Additions of non-emergency work items in excess of 10% of total Capital Fund Program budget (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

**11.0 Required Submission for HUD Field Office Review.** In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements
- (h) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)
- (i) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (j) PHA Organization Staffing Chart

**HACB** HOUSING AUTHORITY OF  
 THE COUNTY OF BUTTE  
 Organizational Chart adopted on 02/17/2011 by  
 Resolution No. 4359



**LEGEND**  
 Blue = Executive Management\*  
 Green = Program Management\*  
 \* Management Employees are exempt  
 Double-line Box = Supervisor

04/02/2012

EXHIBIT A

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the \_\_\_ 5-Year and/or  Annual PHA Plan for the PHA fiscal year beginning 2012, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the County of Butte

CA043

\_\_\_\_\_  
PHA Name

\_\_\_\_\_  
PHA Number/HA Code

\_\_\_\_ 5-Year PHA Plan for Fiscal Years 20\_\_\_\_ - 20\_\_\_\_

X \_\_\_\_\_ Annual PHA Plan for Fiscal Years 20<sup>12</sup> - 20<sup>13</sup>\_\_\_\_\_

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Laura Moravec

Title

Board Chair

Signature



Date

June 21, 2012

**Civil Rights Certification**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 4/30/2011

**Civil Rights Certification****Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*


The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Housing Authority of the County of Butte

CA043

\_\_\_\_\_  
 PHA Name

\_\_\_\_\_  
 PHA Number/HA Code


I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official <b>Laura Moravec</b>	Title <b>Board Chair</b>
Signature 	Date <b>06/21/2012</b>

**Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, Glen A. Campora the Deputy Director certify that the Five Year and  
Annual PHA Plan of the Housing Authority of the County of Butte is consistent with the Consolidated Plan of  
State of California prepared pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official

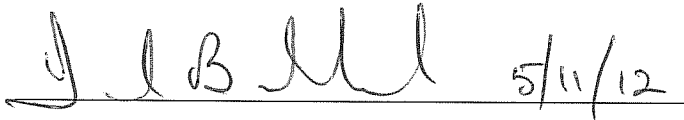


Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, David Burkland the City Manager certify that the Five Year and  
Annual PHA Plan of the Housing Authority of the County of Butte is consistent with the Consolidated Plan of  
City of Chico prepared pursuant to 24 CFR Part 91.

 5/11/12

Signed / Dated by Appropriate State or Local Official

**EXHIBIT B**

# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of the County of Butte

Program/Activity Receiving Federal Grant Funding

PHA Annual Agency Plan and Capital Fund for FY 2012-13

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

**2. Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here  if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Edward S. Mayer

Title

Executive Director

Signature

X

Date

June 12, 2012

EXHIBIT C

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

Housing Authority of the County of Butte

Program/Activity Receiving Federal Grant Funding

PHA Annual Plan and Capital Fund for FY 2012-13

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)


Name of Authorized Official Edward S. Mayer	Title Executive Director
Signature 	Date (mm/dd/yyyy) 06/12/2012

EXHIBIT D

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known :  Congressional District, if known : 4c	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b> Housing Authority of the County of Butte 2039 Forest Ave Chico, CA 95928  Congressional District, if known :	
<b>6. Federal Department/Agency:</b> US Dept of Housing & Urban Development	<b>7. Federal Program Name/Description:</b> 2012 PHA Plan - Capital Fund  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known :</b> CA30p043501112	<b>9. Award Amount, if known :</b> \$ 554,517.00	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u></u> Print Name: <u>Edward S. Mayer</u> Title: <u>Executive Director</u> Telephone No.: <u>530-895-4474</u> Date: <u>06/12/2012</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

EXHIBIT E



DISCLOSURE OF LOBBYING ACTIVITIES  
CONTINUATION SHEET

Approved by OMB  
0348-0046

Reporting Entity: Housing Authority of the County of Butte Page 2 of 2

EXHIBIT F

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB )  
ONE-YEAR AGENCY PLAN**

**2012 RESIDENT COMMENTS**

**RESIDENT ADVISORY BOARD (RAB) MEETING COMMENTS**

During the RAB meetings, the following recommendations and/or comments were received from Residents:

Public Housing

- Add speed bumps and double-stack washers/dryers to physical improvements for Rhodes Terrace, Chico (43-13).
  - HACB: Added to Capital Fund “wish list”.
- Request heater replacement in cinder block units (43-3, Chico) to more energy efficiency model.
  - HACB: Is in the process of hiring an Energy Services Contractor to perform an investment grade energy audit. Once audit is complete, HACB will review the recommendations and determine what scope of work to pursue.

Section 8

- HACB recommended a Section 8 Admissions Preference for those “displaced by government action”. HACB will be rehabbing Farm Labor Housing and addition of this preference will assist in the relocation of approximately 25-30 families. RAB was very supportive of assisting these very low income families. Also, preference will be available for anyone on Section 8 wait list.
- Several Residents expressed concerns regarding new stricter occupancy guidelines, especially whether the community could support the additional number of 1-BR requests and the impact on Section 8 families. However, they understood and agreed with the need to help the greatest amount of people with limited available federal funding.
  - HACB: During the 45 day review period, HACB conducted a review of funding and operations and determined that it was financial feasible and in the best interest of families to increase the subsidy standards effective as soon as possible.

**45-DAY REVIEW PERIOD COMMENTS**

Staff made some recommendations to the draft documents, and Legal Services of Northern California provided a letter outlining their suggestions. Some of the highlighted changes were: adding language required by HUD regarding background checks for lifetime sex offender registration for both Public Housing and Section 8, reinstating the Section 8 FUP admissions preference (requested by Legal Services), adding a Voucher Utilization/Lease In-Place admissions preference for Section 8, and increasing the Subsidy Standards for Section 8. Legal Services requested the policies be amended to decrease the “look-back period” for applicant criminal activity from 5 years (HACB policy) to the 3-year minimum required by HUD, in

addition to requesting that only convictions, not arrests, be considered. The Board elected to adopt the Plans as presented, reinstating the Section 8 FUP Admissions Preference, and retaining the HACB's existing policies regarding the admissions look-back period and consideration of all criminal records, regardless of conviction. Admin Plan to be effective July 1<sup>st</sup> and ACOP on October 1<sup>st</sup>.

EXHIBIT G

Challenged Elements

None

EXHIBIT H

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 08/30/2011

<b>Part I: Summary</b>						
PHA Name/Number	Locality (City/County & State)	Original 5-Year Plan			Revision No: Work Statement for Year 5 FFY 2016	
		Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014		Work Statement for Year 4 FFY 2015
A.		Annual Statement	1,910,000	1,982,000	1,316,750	1,559,500
B.		Physical Improvements Subtotal				
C.		Management Improvements	25,000	25,000	35,000	45,000
D.		PHA-Wide Non-dwelling Structures and Equipment				
E.		Administration	130,000	120,000	140,000	120,000
F.		Other				
G.		Operations				
H.		Demolition				
I.		Development				
J.		Capital Fund Financing – Debt Service				
K.		Total CFP Funds				
L.		Total Non-CFP Funds				
M.		Grand Total	2,065,000	2,127,000	1,491,750	1,724,500





Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013			Work Statement for Year 3 FFY 2014		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	CA 043-1A, 1B, 4			CA 043-1A, 1B, 4		
Annual Statement	A: Landscaping	1	36,000	A: Replace VCT Floors	25	125,000
	B: Upgrade HVAC systems	10	46,000	B: Landscaping	1	45,000
	C: Replace VCT Floors / Abatement	5	35,000	C: Replace VCT Floors / Abatement	5	35,000
	CA 043-2A & 2B			CA 043-2A & 2B		
	A: Landscaping	1	56,000	A: Window Replacements	1	30,000
	B: Upgrade HVAC Systems	1	50,000	B: Energy Conservation Measures	1	30,000
	C: Replace VCT Floors / Abatement	3	15,000	C: Replace VCT Floors / Abatement	3	15,000
	CA 043-3			CA 043-3		
	A: Upgrade HVAC systems	5	25,000	A: Upgrade HVAC systems	5	25,000
	B: Energy Conservation Measures	1	65,000	B: Landscaping	1	98,000
	C: Landscaping	1	55,000	C: Window Replacements	60	90,000
	D: Replace VCT Floors / Abatement	12	125,000	D: Replace VCT Floors / Abatement	10	50,000
	E: Cabinet Replacement	5	15,000	E: Physical Accessibility	3	150,000
	CA 043-10			CA 043-10		
	A: Landscaping / Lighting Replacement	30	55,000	A: Bathroom Upgrade	60	85,000
	B: Energy Conservation Measures	1	25,000	B: Under Slab Water Pipe Replacement	20	100,000



Work Statement for Year 1 FFY 2012	Work Statement for Year 4 FFY 2015		Work Statement for Year 5 FFY 2016			
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	CA 043-1A, 1B, 4			CA 043-1A, 1B, 4		
Annual	A: New Water Heaters	20	18,000	A: Landscaping	1	50,000
Statement	B: Landscaping	2	90,000	B: Replace VCT Floors / Abatement	5	25,000
	C: Replace VCT Floors / Abatement	2	12,000	C: Physical Accessibility	4	250,000
	D: ADA Upgrades	2	30,000	D: Energy Conservation Measures	1	60,000
	E: Pre Fab Skid Type Storage Sheds	50	50,000			
	CA 043-2A & 2B			CA 043-2A & 2B		
	A: New Water Heaters	20	13,500	A: Landscaping	1	42,500
	B: Dishwashers / Garbage Disposals	20	12,000	B: Exterior Lighting Replacement	1	12,000
	C: Replace VCT Floors / Abatement	5	25,000	C: Exterior Painting	20	30,000
	D: Energy Conservation Measures	1	60,000	D: Replace VCT Floors / Abatement	3	15,000
				E: Pre Fab Skid Type Storage Sheds	20	20,000
	CA 043-3			CA 043-3		
	A: Storage & H2O Room Door & Vent	100	75,000	A: HVAC Upgrade	12	56,000
	B: Landscaping	1	50,000	B: Exterior Lighting	1	79,000
	C: Replace VCT Floors / Abatement	17	85,000	C: Replace VCT Floors / Abatement	5	25,000
	D: Pre Fab Skid Type Storage Sheds	100	100,000	D: Energy Conservation Measures	1	60,000
	E: Energy Conservation Measures	1	60,000			



Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013		Work Statement for Year 3 FFY 2014		Estimated Cost
	Development Number/Name General Description of Major Work Categories	Quantity	Development Number/Name General Description of Major Work Categories	Quantity	
See	CA 043-14		CA 043-14		
Annual Statement	A: Landscaping / Site Work	1	A: Fencing Back Yards	20	15,000
	B: Exterior Painting	20	B: Energy Conservation Measures	1	45,000
	C: Landscaping / Lighting Replacement	1	C: Pre Fab Skid Type Storage Sheds	20	35,000
	D: Replace VCT Floors	20	D: Roof Replacement	20	85,000
	E: Cabinet Replacement	20	E: Upgrade ADA Units	5	65,000
	F: Window Replacement	25	F: Window Replacement	25	32,000
	CA 043-15		CA 043-15		
	A: Landscaping / Lighting Replacement	1	A: Landscaping / Lighting Replacement	1	85,000
	B: Re-Surface Roads (slurry seal)	1	B: Exterior Painting	50	125,000
	C: Replace Water Heaters	50	C: Energy Conservation Measures	1	50,000
	D: Replace VCT Floors	50	D: Roof Replacement	50	250,000
	E: Cabinet Replacement	50			
	F: Upgrade ADA Units	5			
	HA – WIDE		HA-WIDE		
	A: CNA / PNA	1	A: CNA / PNA	1	25,000
	B: Administration	1	B: Administration	1	120,000
	Subtotal of Estimated Cost		Subtotal of Estimated Cost		\$ 932,000



EXHIBIT I



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		Grant Type and Number		FFY of Grant: 2010	
PHA Name: Housing Authority of the County of Butte		Capital Fund Program Grant No: CA 30PO43501-10		FFY of Grant Approval: 2010	
Type of Grant		Replacement Housing Factor Grant No:			
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Revised <sup>2</sup>	Obligated	Total Actual Cost <sup>1</sup>
		Original			Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	134,942.00	134,942.00	134,942.00	134,942.00
3	1408 Management Improvements	5,000.00	0.00		
4	1410 Administration (may not exceed 10% of line 21)	67,471.00	67,471.00	67,471.00	67,471.00
5	1411 Audit	2,000.00	2,000.00	2,000.00	2,000.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	78,000.00	61,559.79	61,559.79	61,559.79
8	1440 Site Acquisition				
9	1450 Site Improvement	52,000.00	62,935.64	1,957.84	1,957.84
10	1460 Dwelling Structures	90,299.00	214,091.91	214,091.91	214,091.91
11	1465.1 Dwelling Equipment—Nonexpendable	245,000.00	131,711.66	131,711.66	131,711.66
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		FFY of Grant: 2010 FFY of Grant Approval: 2010	
PHA Name: Housing Authority of the County of Butte	Grant Type and Number Capital Fund Program Grant No: CA 30 PO43501-10 Replacement Housing Factor Grant No: Date of CFFP:		
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1 ) <input type="checkbox"/> Summary by Development Account <input type="checkbox"/> Final Performance and Evaluation Report			
Line		Total Estimated Cost	Total Actual Cost <sup>1</sup>
		Original	Revised <sup>2</sup> Obligated    Expended
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	674,712.00	613,734.20
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
<b>Signature of Executive Director</b>		<b>Signature of Public Housing Director</b>	
<b>Date</b>		<b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Part II: Supporting Pages		Federal FFY of Grant: 2010						
PHA Name: Housing Authority of the County of Butte		Grant Type and Number Capital Fund Program Grant No: CA 30 PO43501-10 CFFP (Yes/No): No Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CA43-1A, 1B & 4	A: HVAC Units Replacement	1465	1	5,000.00	0.00	0.00	0.00	
	B: VCT Tile Replacement	1460	3	15,000.00	0.00	0.00	0.00	
	C: Site Work / Landscaping	1450	1	4,000.00	0.00	0.00	0.00	
	D: Storage Shed Venting / Elec Remove	1460	20	12,000.00	0.00	0.00	0.00	
CA43-3	A: HVAC Units Replacement	1465	1	5,000.00	0.00	0.00	0.00	
	B: VCT Tile Replacement	1460	5	24,299.00	0.00	0.00	0.00	
	C: Site Work / Landscaping	1450	1	4,000.00	60,977.80	0.00	0.00	
CA43-2A & 2 B	D: Storage Shed Venting / Elec Remove	1450	25	15,000.00	0.00	0.00	0.00	
	A: HVAC Units Replacement	1465	1	5,000.00	0.00	0.00	0.00	
	B: Site Work / Landscaping	1450	1	4,000.00	0.00	0.00	0.00	
	C: Storage Shed Venting / Elect Remove	1450	5	3,000.00	0.00	0.00	0.00	
CA43-10	D: VCT Tile Replacement	1460	2	10,000.00	0.00	0.00	0.00	
	A: Site Work / Landscaping	1450	1	4,000.00	0.00	0.00	0.00	
	B: VCT Tile Replacement	1465	3	11,000.00	0.00	0.00	0.00	
CA43-13	A: Window Replacement	1460	45	15,000.00	0.00	0.00	0.00	
	B: Site Work / Landscaping	1450	1	4,000.00	0.00	0.00	0.00	
	C: Exterior Painting	1460	24	0.00	42,000.00	42,000.00	0.00	
	D: Gutter Replacement	1460	24	0.00	46,475.00	46,475.00	0.00	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2010						
PHA Name: Housing Authority of the County of Butte		Grant Type and Number Capital Fund Program Grant No: CA 30.P043501-10 CFFP (Yes/ No): No Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CA43-14	A: Window Replacement	1460	20	34,000.00	0.00	0.00	0.00	
	B: Site Work / Landscaping	1450	1	4,000.00	0.00	0.00	0.00	
	C: Exterior Painting	1460	21	0.00	33,000.00	33,000.00	0.00	
	D: Gutter Replacement	1460	12	0.00	2,500.00	2,500.00	0.00	
CA43-15	A: HVAC Replacement	1465	1	185,000.00	131,711.66	131,711.66	131,711.66	
	B: Water Heater Replacement	1460	1	38,000.00	9,116.91	9,116.91	9,116.91	
	C: Site Work / Landscaping	1450	1	10,000.00	1,957.84	1,957.84	1,957.84	
	D: Exterior Painting	1460	50	0.00	81,000.00	81,000.00	0.00	
CA43 Authority Wide	A: Operations	1406	1	134,942.00	134,942.00	134,942.00	134,942.00	
	B: Management Improvements	1408	1	5,000.00	0.00	0.00	0.00	
	C: Administration	1410	1	67,471.00	67,471.00	67,471.00	67,471.00	
	D: Fee and Cost	1430	1	78,000.00	61,559.79	61,559.79	61,559.79	
	E: Audit	1411	1	2,000.00	2,000.00	2,000.00	2,000.00	
			Total	558,413.00	525,259.20	525,259.20	408,759.20	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		Grant Type and Number Capital Fund Program Grant No: CA 30PO43501-11 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2011 FFY of Grant Approval: 2011
PHA Name: Housing Authority of the County of Butte				
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 2012		<input type="checkbox"/> Revised Annual Statement (revision no:0 ) <input type="checkbox"/> Final Performance and Evaluation Report		
Summary by Development Account		Total Estimated Cost		
Line		Original	Revised <sup>1</sup>	Obligated
1	Total non-CFP Funds			Expended
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	120,386.00		
3	1408 Management Improvements	5,000.00		
4	1410 Administration (may not exceed 10% of line 21)	60,193.00		8,696.62
5	1411 Audit	2,000.00		2,000.00
6	1415 Liquidated Damages			
7	1430 Fees and Costs	78,000.00		
8	1440 Site Acquisition			
9	1450 Site Improvement	100,000.00		
10	1460 Dwelling Structures	146,352.00		
11	1465.1 Dwelling Equipment—Nonexpendable	90,000.00		
12	1470 Non-dwelling Structures			
13	1475 Non-dwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities <sup>4</sup>			

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		FFY of Grant: 2011	
PHA Name: Housing Authority of the County of Butte	Grant Type and Number Capital Fund Program Grant No: CA 30 PO43501-11 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval: 2011	
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 2012		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost Original	Total Actual Cost <sup>1</sup> Obligated Expended
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	601,931.00	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date		Date	

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2011				
PHA Name: Housing Authority of the County of Butte		Capital Fund Program Grant No: CA 30 PO43501-11						
		CFFP (Yes/ No): No						
		Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CA43-1A, 1B & 4	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1460	10	40,000.00				
	C: Site Work / Landscaping	1450	1	52,000.00				
	D: Storage Shed Venting / Elec Remove	1460	20	12,000.00				
CA43-3	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1460	10	46,352.00				
	C: Site Work / Landscaping	1450	1	14,000.00				
	D: Storage Shed Venting / Elec Remove	1450	25	15,000.00				
	E: Stoves and Refrigerators	1465	35	20,000.00				
CA43-2A & 2B	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1450	6	29,000.00				
	C: Site Work / Landscaping	1450	5	4,000.00				
	D: Storage Shed Venting / Elec Remove	1460	2	3,000.00				
CA43-10	A: Site Work / Landscaping	1450	1	4,000.00				
	B: VCT Tile Replacement	1465	3	11,000.00				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2011						
PHA Name: Housing Authority of the County of Butte		Grant Type and Number Capital Fund Program Grant No: CA 30 PO43501-11 CFFP (Yes/ No): No Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CA43-13	A: Window Replacement	1460	45	15,000.00				
	B: Site Work / Landscaping	1450	1	4,000.00				
CA43-14	A: Window Replacement	1460	20	34,000.00				
	B: Site Work / Landscaping	1450	1	4,000.00				
CA43-15	A: Water Heater Replacement	1465	50	38,000.00				
	B: Site Work / Landscaping	1450	0	10,000.00				
CA43 Authority Wide	A: Operations	1406	1	120,386.00				
	B: Management Improvements	1408	1	5,000.00				
	C: Administration	1410	1	60,193.00		8,696.62	8,696.62	
	D: Fee and Cost	1430	1	78,000.00				
	E: Audit	1411	1	2,000.00		2,000.00	2,000.00	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 8/31/2011

Part I: Summary		Grant Type and Number		FFY of Grant: 2012	
PHA Name: Housing Authority of the County of Butte		Capital Fund Program Grant No: CA30PO4350112		FFY of Grant Approval: 2012	
		Replacement Housing Factor Grant No:			
		Date of CFFP:			
Type of Grant	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Total Actual Cost <sup>1</sup>
X Original Annual Statement and Evaluation Report for Period Ending:	<input type="checkbox"/> Reserve for Disasters/Emergencies				
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:					
Line					
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	110,902.00			
3	1408 Management Improvements	5,000.00			
4	1410 Administration (may not exceed 10% of line 21)	55,451.00			
5	1411 Audit	2,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	70,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	69,664.00			
10	1460 Dwelling Structures	241,500.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 08/31/2011

<b>Part I: Summary</b>		FFY of Grant: 2012 FFY of Grant Approval: 2012	
<b>PHA Name:</b> : Housing Authority of the County of Butte	<b>Grant Type and Number</b> Capital Fund Program Grant No: CA30PO4350112 Replacement Housing Factor Grant No: Date of CFFP:		
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>
		<b>Original</b>	<b>Obligated</b> <b>Expended</b>
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	554,517.00	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
<b>Signature of Executive Director</b>		<b>Signature of Public Housing Director</b>	
<b>Date</b>		<b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 08/31/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2012	
PHA Name: : Housing Authority of the County of Butte		Capital Fund Program Grant No: CA30PO4350112			
Development Number Name/PHA-Wide Activities		Development Account No.		Quantity	
General Description of Major Work Categories		Total Estimated Cost		Total Actual Cost	
		Original		Revised <sup>1</sup>	
		Funds Obligated <sup>2</sup>		Funds Expended <sup>2</sup>	
		Status of Work			
CA43-1A, 1B & 4	A: VCT Tile Replacement	1460	3	15,000.00	
	B: Site work / Landscaping	1450	1	25,000.00	
	C: ADA upgrades	1460	1	5,000.00	
CA43-3	A: VCT Tile Replacement	1460	10	32,000.00	
	B: Site work / Landscaping	1450	1	25,000.00	
	C: ADA upgrades	1460	7	33,500.00	
CA43- 2A & 2B	A: VCT Tile Replacement	1460	1	4,000.00	
	B: Site work / Landscaping	1450	2	10,000.00	
	C: ADA upgrades	1460	1	5,000.00	
CA43-10	A: VCT Tile Replacement	1460	5	11,000.00	
	B: Site work / Landscaping	1450	1	4,000.00	
	C: ADA upgrades	1460	2	15,000.00	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 08/31/2011

Part II: Supporting Pages														
PHA Name: : Housing Authority of the County of Butte					Federal FFY of Grant: 2012									
Development Number Name/PHA-Wide Activities		General Description of Major Work Categories		Grant Type and Number Capital Fund Program Grant No: CA30FO4350112 CFPP (Yes/ No): Replacement Housing Factor Grant No:		Quantity		Total Estimated Cost		Total Actual Cost		Status of Work		
				Development Account No.				Original		Revised <sup>1</sup>		Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CA43-13		A: VCT Tile Replacement		1460	1			5,000.00						
		B: Site work / Landscaping		1450	1			4,000.00						
		C: ADA upgrades		1460	2			40,000.00						
CA43-14		A: Site work / Landscaping		1450	1			4,164.00						
		B: ADA upgrades		1460	2			40,000.00						
CA43-15		A: VCT Tile Replacement		1460	1			5,000.00						
		B: Site work / Landscaping		1450	1			3,500.00						
		C: ADA upgrades		1460	4			25,000.00						
CA43 Authority Wide		A: Operations		1406	1			110,902.00						
		B: Management Improvements		1408	1			5,000.00						
		C: Administration		1410	1			55,451.00						
		D: Fees and Costs		1430	1			70,000.00						
		E: Audit		1411	1			2,000.00						

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

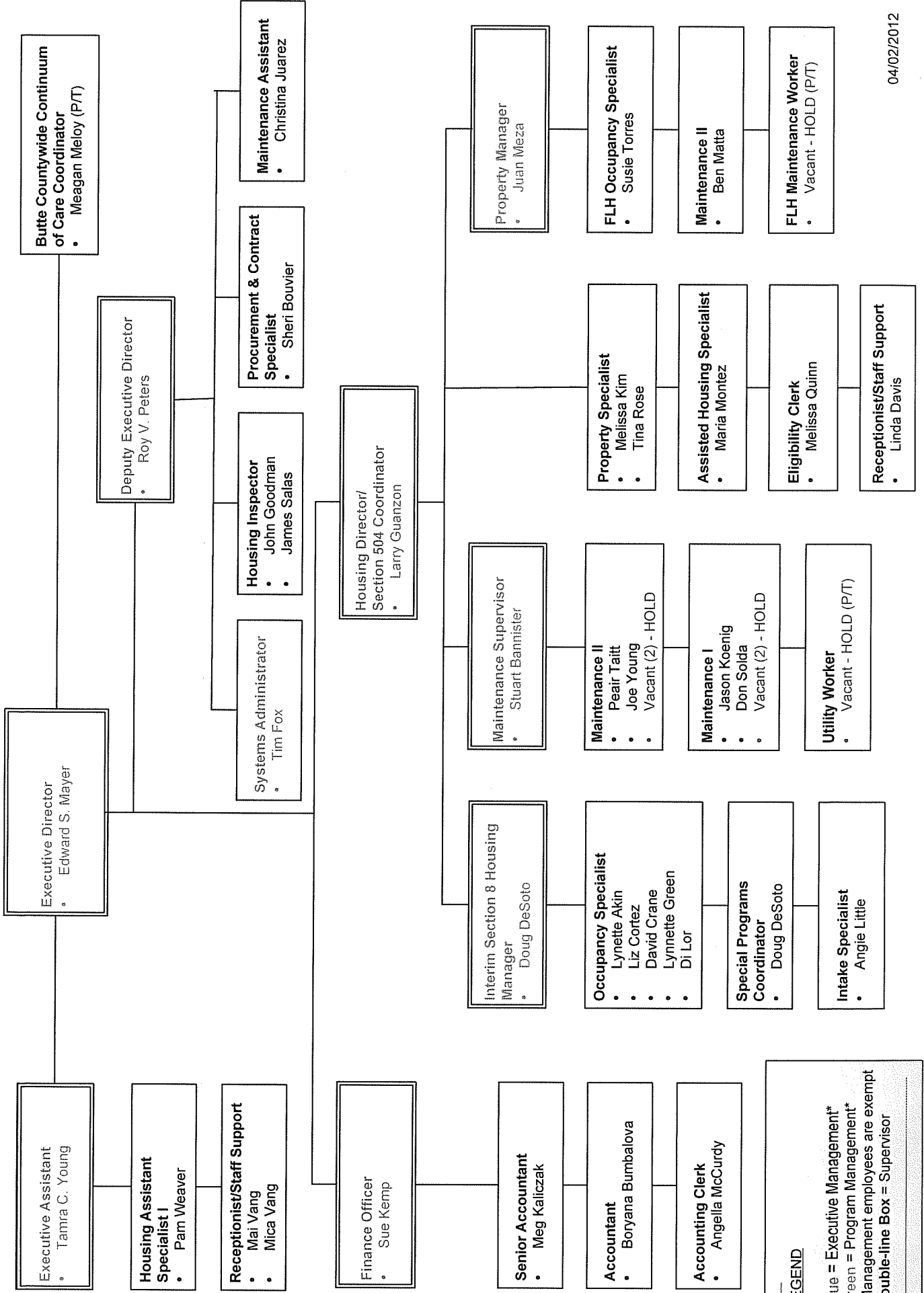


**EXHIBIT J**



# HOUSING AUTHORITY of the County of Butte

Organizational Chart adopted on 02/16/2012 by Resolution No. 4443



**LEGEND**

- Blue = Executive Management\*
- Green = Program Management\*
- \*Management employees are exempt
- Double-line Box = Supervisor