

**HOUSING AUTHORITY OF THE COUNTY OF BUTTE
BOARD OF COMMISSIONERS MEETING**

MEETING MINUTES OF December 21, 2023

The meeting was conducted via teleconference, web-conference and in person, as noticed.

Board Chair Pittman called the meeting of the Housing Authority of the County of Butte to order at 2:21 p.m.

1. ROLL CALL

Present for the Commissioners: Charles Alford, Darlene Fredericks, David Pittman, and Sarah Richter: all attended in person with the exception of Darlene Fredericks, who attended by means of web-conference.

Present for the Staff: Ed Mayer, Executive Director; Larry Guanzon, Deputy Executive Director; Hope Stone, Finance Director; Marysol Perez, Executive Assistant; and Taylor Gonzalez, Project Manager; all attended in person.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Executive Director Mayer pointed out a couple of consent calendar items: 3.4.1 The Foundation, Chico, leasing flyer; 3.4.2 State of California Senate Certificate of Recognition, which was presented at the North Creek Crossing Grand Opening Ceremony on December 12th, 2023; 3.9.1 What Home Means to Me Poster Contest Winner announcement, once again GFLH Mi Casa program produced a poster contest winner, Samantha Navarro, age 9, Samantha will be recognized for her achievement at the January 2024 HACB Board of Commissioners meeting; and lastly, 3.14.1 North Creek Crossings now fully occupied, Chico ER article about the completion of North Creek Crossings I and II.

Commissioner Ober moved that the Consent Calendar be accepted as presented, Commissioner Richter seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 HACB Audit – The HACB FY2022 Audit report was presented for acceptance. The Audit was due June 30th, 2023 but was delayed due to multiple factors including; transition to new auditing firm, enterprise software conversion (YARDI), and HACB internal accounting department restructuring, including a new CFO. This was the first time the HACB Audit was been delivered late. The auditor’s comments regarding the audit have related to internal controls associated with the transitions, but there were no compliance findings or questioned costs.

MOTION

Commissioner Richter moved the HACB FY2022 Audit report be accepted as presented. Commissioner Ober seconded. The vote in favor was unanimous.

- 5.2 Personnel – CalPERS requires that earnable compensation be duly approved and adopted by the governing body of the Housing Authority of the County of Butte, such information is to be accessible and available for public review.

RESOLUTION NO. 4914

Commissioner Ober moved that Resolution No. 4914 be adopted by reading of title only: “RESOLUTION ADOPTING PUBLICALLY AVAILABLE PAY SCHEDULE FOR THE HOUSING AUTHORITY OF THE COUNTY OF BUTTE”. Commissioner Richter seconded. The vote in favor was unanimous.

6. MEETING OPEN FOR PUBLIC DISCUSSION

The HACB was approached by Brandon Slater, President of Chico Chamber of Commerce, about participation by Executive Director Mayer on a telecast panel discussing the Valley’s Edge Subdivision, subject to a voter referendum, and use of the HACB’s Training Room to stage the webcast. The Board of Commissioners agreed to not have the telecast sourced from the HACB, given HACB’s policy of neutrality.

7. MATTERS CONTINUED FOR DISCUSSION

None

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

Chair Pittman briefly shared code enforcement activity in Oroville in addressing abandoned homes and unmaintained properties.

10. MATTERS INITIATED BY COMMISSIONERS

None.

11. EXECUTIVE SESSION

Adjourned: 2:58 pm
Reconvened: 3:40 pm

All persons identified in the meeting Roll Call was in attendance.

11.1 Government Code 54956.8: Conference with Real Estate Negotiator – Direction was provided to staff regarding the donation of authority-owned single-family home located at 1744 Laurel Street to New Beginning Housing Foundation.

Executive Director Mayer and Commissioners were in attendance.

11.2 Government Code 54957: Executive Director – Direction was given regarding Executive Director recruitment process.

12. COMMISSIONERS' CALENDAR

- **Next Meeting – January 18, 2024**

13. ADJOURNMENT

Commissioner Ober moved that the meeting be adjourned. Commissioner Richter seconded. The meeting was adjourned at 3:41 p.m.

Dated: December 21, 2023.

David Pittman, Board Chair

ATTEST:

Edward S. Mayer, Secretary