

HOUSING AUTHORITY OF THE COUNTY OF BUTTE

BOARD OF COMMISSIONERS MEETING

MINUTES OF December 16, 2010

Chair Lobo called the meeting of the Housing Authority of the County of Butte to order at 2:00 p.m.

1. ROLL CALL

Present for the Commissioners: Christine Boyle, Larry Hamman, Clarence “Bino” Lobo, Gene McFarren and Laura Moravec.

Present for the Staff: Ed Mayer, Executive Director; Roy Peters, Deputy Executive Director; Sue Kemp, Finance Officer; Larry Guanzon, Housing Director; and Tamra Young, Executive Assistant.

2. AGENDA AMENDMENTS

None.

3. CONSENT CALENDAR

Commissioner Hamman moved that the Consent Calendar be accepted as presented. Commissioner McFarren seconded. The vote in favor was unanimous.

4. CORRESPONDENCE

None.

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Recognition of Tenant Commissioner White – The Board passed Resolution No. 4383, which was then signed by all of the Commissioners. Additionally, a recognition plaque was purchased for former Commissioner White, evidencing her term of service and appreciating her good work on behalf of HACB and Butte County residents.

RESOLUTION NO. 4383

Commissioner Hamman moved that Resolution No. 4383 be adopted by reading of title only: “RECOGNITION OF COMMISSIONER LENA WHITE”. Commissioner Moravec seconded. The vote in favor was unanimous.

- 5.2 Farm Labor Housing – Executive Director Mayer requested authorization to expend up to \$300,000 from the HACB General Fund Reserves. The authorization is to support pre-development activity necessary to advance FLH rehab project interests to the point where USDA and other funds may be drawn down for reimbursement. The \$300,000 presumes

the availability and use of up to \$428,000 in FLH Reserves. Funds should be reimbursable by loan and grant funds once the HACB receives the funding from the USDA-Rural Development and HCD Joe Serna Jr. programs. The total pre-development cost is estimated at 9% of the total available development funds identified to date (\$8.5 million). The pre-development work of critical importance is the continuing completion of architectural, engineering and environmental work as a pre-requisite to actual construction documentation. Commissioners Boyle and McFarren asked questions relating to new codes. The new County codes go into effect on January 1st and should have little impact on current direction. FEMA involvement in development regulation is anticipated for June 2011; therefore we have a “safe harbor” in acquiring construction permits through May 2011.

MOTION

Commissioner Hamman moved that the Board authorize expending of up to \$300,000 from the Housing Authority General Fund Reserves for Pre-Development Working Capital. Commissioner McFarren seconded. The vote in favor was unanimous.

- 5.3 Status of Tenant Commissioner Recruitment – The Butte County Board of Supervisors appointed two Tenant Commissioners at their December 14th meeting, to fill the vacancies left after the resignations of Tenant Commissioners Andrews and White. Three (3) HACB program participants applied, however only two (2) were eligible as one (1) was not a resident of HACB-owned housing, required under State law, they are a Section 8 HCV participant. Of the two Tenant Commissioners who were appointed, one was from Public Housing (Project No 43-03) in Chico, while the other resides in one of the Bond units at Park Place in Oroville. Both of the new Tenant Commissioners are scheduled to attend the January Board meeting. Commissioners Moravec and McFarren are also up for reappointment by the Board of Supervisors. We anticipate their reappointment at the first January Board of Supervisor’s meeting.
- 5.4 Brown Act – Executive Director Mayer will schedule 1 to 1-1/2 hour Brown Act training with attorney Tom Lewis as soon as the two new Commissioners come on board. The Brown Act is the State Act that defines how Commissioners are to act and governs meeting regulations. The consensus of the Board was that scheduling the training is a good idea.

6. MEETING OPEN FOR PUBLIC DISCUSSION

None.

7. MATTERS CONTINUED FOR DISCUSSION

None.

8. SPECIAL REPORTS

None.

9. REPORTS FROM COMMISSIONERS

None.

10. MATTERS INITIATED BY COMMISSIONERS

Executive Director Mayer is working on disaster preparedness warning system; Yolo County has a sample system.

11. EXECUTIVE SESSION

None.

12. COMMISSIONERS' CALENDAR


- Next meeting – January 20, 2011

13. ADJOURNMENT

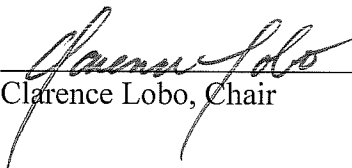
Commissioner Hamman moved that the meeting be adjourned. Commissioner Moravec seconded. The vote in favor was unanimous. The meeting was adjourned at 2:36 p.m.

Dated: December 16, 2010.

ATTEST:



Edward S. Mayer, Secretary



Clarence Lobo, Chair