

HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)  
**Board of Commissioners Meeting**  
2039 Forest Avenue  
Chico, California 95928

**MEETING AGENDA**

October 19, 2023  
2:00 p.m.

*Due to COVID-19 and California State Assembly Bill 361 that amends the Ralph M. Brown Act to include new authorization for remote meetings, including remote public comment for all local agencies. California State Assembly Bill 361 extends the provision of Governor Newsom's Executive Order N-29-20 and N-35-20 until January 2024. The meeting will be a hybrid meeting both in person at this Housing Authority office and remotely. Members of the Board of Commissioners and HACB staff will be participating either in person or remotely. The Board of Commissioners welcomes and encourages public participation in the Board meetings either in person or remotely from a safe location.*

Members of the public may be heard on any items on the Commissioners' agenda. A person addressing the Commissioners will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commissioners. Members of the public desiring to be heard on matters under jurisdiction of the Directors, but not on the agenda, may address the Commissioners during agenda item 6.

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Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/328172173>

You can also dial in using your phone.

**Access Code:**

**328-172-173**

**United States (Toll Free):**

**[1 877 309 2073](tel:18773092073)**

**United States:**

**[+1 \(646\) 749-3129](tel:+16467493129)**

If you have any trouble accessing the meeting agenda, or attachments; or if you are disabled and need special assistance to participate in this meeting, please email [marysolp@butte-housing.com](mailto:marysolp@butte-housing.com) or call 530-895-4474 x.210.

Notification at least 24 hours prior to the meeting will enable the Housing Authority to make a reasonable attempt to assist you.

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NEXT RESOLUTION NO. 4906

ITEMS OF BUSINESS

1. ROLL CALL
2. AGENDA AMENDMENTS

3. CONSENT CALENDAR

3.1 Minutes for the meeting of September 21, 2023

3.2 Checks written for:

3.2.1	Accounts Payable (General) –	\$959,323.61
3.2.2	Landlords –	\$1,659,994.96
3.2.3	Payroll–	\$130,430.47

3.3 Financial Statements

3.4 Section 8 Housing Choice Voucher Program

3.5 Property Vacancy Report

3.6 Public Housing

3.7 Construction Projects

3.8 Capital Fund Improvement Projects

3.9 Farm Labor Housing Report

3.9.1 Mi CASA Letter

3.10 HACB Owned Properties

3.11 Tax Credit Properties

3.12 Family Self Sufficiency

3.13 Rental Assistance Programs

4. CORRESPONDENCE

5. REPORTS FROM EXECUTIVE DIRECTOR

5.1 Personnel Policy – Adopt revised Personnel Policy & Management Addendum to Personnel Policy effective January 1, 2024.

Recommendation: Resolution No. 4906

5.2 Memorandum of Understanding (MOU) – Adopt 2024-2028 Union MOU with Operating Engineers Local No. 3.

Recommendation: Resolution No. 4907

- 5.3 Gridley Farm Labor Housing (GFLH) – Receive and accept FYE 2021 and 2022 Audit Report.
- Recommendation: Motion
- 5.4 HACB Write-Offs – Approval of HACB Write-Offs Uncollectible Accounts Receivable.
- Recommendation: Resolution No. 4908
- 5.5 Public Housing, Oroville – Approve Roof Replacement Project at 43-14 & 43-15 Oroville.
- Recommendation: Resolution No. 4909
6. MEETING OPEN FOR PUBLIC DISCUSSION
7. MATTERS CONTINUED FOR DISCUSSION
8. SPECIAL REPORTS
- 8.1 NAHRO 2023 National Conference, October 6-8, 2023, New Orleans, CA – Report by Tamra Young, Administrative Operations Director and Hope Stone, Finance Director.
9. REPORTS FROM COMMISSIONERS
10. MATTERS INITIATED BY COMMISSIONERS
11. EXECUTIVE SESSION
- 11.1 Pursuant to California Government Code 54956.8: Conference with Real Estate Negotiator.  
Property Located at 1744 Laurel Street, Chico
- 11.2 Pursuant to California Government Code 54957: Public Employment Performance Evaluation  
One matter: Executive Director Evaluation
12. COMMISSIONERS' CALENDAR
- **Next Meeting – November 16, 2023**
13. ADJOURNMENT