

HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)  
**Board of Commissioners Meeting**  
2039 Forest Avenue  
Chico, California 95928

**MEETING AGENDA**

August 17, 2023  
2:00 p.m.

*Due to COVID-19 and California State Assembly Bill 361 that amends the Ralph M. Brown Act to include new authorization for remote meetings, including remote public comment for all local agencies. California State Assembly Bill 361 extends the provision of Governor Newsom's Executive Order N-29-20 and N-35-20 until January 2024. The meeting will be a hybrid meeting both in person at this Housing Authority office and remotely. Members of the Board of Commissioners and HACB staff will be participating either in person or remotely. The Board of Commissioners welcomes and encourages public participation in the Board meetings either in person or remotely from a safe location.*

Members of the public may be heard on any items on the Commissioners' agenda. A person addressing the Commissioners will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commissioners. Members of the public desiring to be heard on matters under jurisdiction of the Directors, but not on the agenda, may address the Commissioners during agenda item 6.

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Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/935001549>

You can also dial in using your phone.

**Access Code:**

**935-001-549**

**United States (Toll Free):**

**[1 877 309 2073](tel:18773092073)**

**United States:**

**[+1 \(646\) 749-3129](tel:+16467493129)**

If you have any trouble accessing the meeting agenda, or attachments; or if you are disabled and need special assistance to participate in this meeting, please email [marysolp@butte-housing.com](mailto:marysolp@butte-housing.com) or call 530-895-4474 x.210.

Notification at least 24 hours prior to the meeting will enable the Housing Authority to make a reasonable attempt to assist you.

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NEXT RESOLUTION NO. 4898

ITEMS OF BUSINESS

1. ROLL CALL

2. AGENDA AMENDMENTS

3. CONSENT CALENDAR

3.1 Minutes for the meeting of July 20, 2023

3.2 Checks written for:

|       |                              |                |
|-------|------------------------------|----------------|
| 3.2.1 | Accounts Payable (General) – | \$402,054.33   |
| 3.2.2 | Landlords –                  | \$1,629,585.93 |
| 3.2.3 | Payroll–                     | \$136,895.01   |

3.3 Financial Statements

3.4 Section 8 Housing Choice Voucher Program

3.5 Property Vacancy Report

3.6 Public Housing

3.7 Construction Projects

3.8 Capital Fund Improvement Projects

3.9 Farm Labor Housing Report

3.10 HACB Owned Properties

3.11 Tax Credit Properties

3.12 Family Self Sufficiency

3.13 Rental Assistance Programs

3.14 Quarterly Investment Reports/Reserves Analysis

3.15 Standard Maintenance Charges – Approval of Revised Standard Maintenance Charges to Residents for Cleaning, Repair, Replacement and Miscellaneous Charges, effective October 1, 2023.

Recommendation:

Resolution No. 4898

4. CORRESPONDENCE

5. REPORTS FROM EXECUTIVE DIRECTOR

- 5.1 Kathy Court Apartments, Paradise – Authorize Construction Contract with Modern Building for Kathy Court Apartments Replacement Project.

Recommendation: Resolution No. 4899

- 5.2 Personnel – Adoption of Position Description for Assisted Housing Specialist. Housing.

Recommendation: Resolution No. 4900

- 5.3 2020A Bonds Budget – Adoption of proposed Bond Project(s) FY2024 Operating Budget.

Recommendation: Resolution No. 4901

- 5.4 IRS Section 115 Pension Plan – Change in Investment Strategy Selection.

Recommendation: Resolution No. 4902

6. MEETING OPEN FOR PUBLIC DISCUSSION

7. MATTERS CONTINUED FOR DISCUSSION

- 7.1 Housing Authority of the County of Butte (HACB) – Mission Statement, Objectives, Priorities and Strategic Visioning Review.

Recommendation: Discussion/Information

8. SPECIAL REPORTS

9. REPORTS FROM COMMISSIONERS

10. MATTERS INITIATED BY COMMISSIONERS

11. EXECUTIVE SESSION

- 11.1 Pursuant to California Government Code 54957: Conference Regarding Personnel Matter

One Matter: Executive Director

- 11.2 Pursuant to California Government Code 54957: Public Employment Performance Evaluation

One matter: Executive Director Evaluation

12. COMMISSIONERS' CALENDAR

- **Next Meeting – September 21, 2023**
- **NAHRO at 90 CELEBRATE: 2023 National Conference and Exhibition, New Orleans, LA – October 6 – 8, 2023**

13. ADJOURNMENT