

HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)  
**Board of Commissioners Meeting**  
2039 Forest Avenue  
Chico, California 95928

**MEETING AGENDA**

October 20, 2022  
2:00 p.m.

Members of the Board of Commissioners and HACB staff will be participating either in person or remotely. The Board of Commissioners welcomes and encourages public participation in the Board meetings either in person or remotely from a safe location.

Members of the public may be heard on any items on the Commissioners' agenda. A person addressing the Commissioners will be limited to 5 minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commissioners. Members of the public desiring to be heard on matters under jurisdiction of the Directors, but not on the agenda, may address the Commissioners during agenda item 6.

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**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/759788197>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

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**Access Code:** 759-788-197

If you have any trouble accessing the meeting agenda, or attachments; or if you are disabled and need special assistance to participate in this meeting, please email [marysolp@butte-housing.com](mailto:marysolp@butte-housing.com) or call 530-895-4474 x.210.

Notification at least 24 hours prior to the meeting will enable the Housing Authority to make a reasonable attempt to assist you.

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NEXT RESOLUTION NO. 4875

ITEMS OF BUSINESS

1. ROLL CALL
2. AGENDA AMENDMENTS
3. CONSENT CALENDAR
  - 3.1 Minutes for the meeting of September 15, 2022

- 3.2 Checks written for:
  - 3.2.1 Accounts Payable (General) – \$1,027,857.68
  - 3.2.2 Landlords – \$2,794,540.14
  - 3.2.3 Payroll– \$127,511.36
- 3.3 Financial Statements
- 3.4 Section 8 Housing Choice Voucher Program
  - 3.4.1 ‘Waiting for this for 30 years’: Butte County awarded 17 new Section 8 vouchers, *Enterprise Record*, by Michael Weber, September 27, 2022
- 3.5 Property Vacancy Report
- 3.6 Public Housing
- 3.7 Construction Projects
- 3.8 Capital Fund Improvement Projects
- 3.9 Farm Labor Housing Report
- 3.10 HACB Owned Properties
- 3.11 Tax Credit Properties
- 3.12 Family Self Sufficiency
- 3.13 Rental Assistance Programs
- 4. CORRESPONDENCE
- 5. REPORTS FROM EXECUTIVE DIRECTOR
  - 5.1 Housing Authority of the County of Butte (HACB) – Brown Act Review; Presentation Tom Lewis, Attorney.
 

Recommendation:	Information/Discussion
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  - 5.2 Section 8 Administrative Plan (AP) – Receive comments; adopt; Significant Amendment Family Unification (FUP) / Transitional Age Youth (TAY) Section 8 Housing Admissions Preference Change in Section 8 AP.
 

Recommendation:	Resolution No. 4875
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5.3 Memorandum of Understanding (MOU) – Establish Partnership between Butte County DESS and HACB for Family Unification and Transitional Age Youth Housing Vouchers.

Recommendation: Resolution No. 4876

5.4 HACB Write-Offs – Approval of HACB Write-Offs Uncollectible Accounts Receivable.

Recommendation: Resolution No. 4877

5.5 Personnel – Re-Organization of Accounting Department.

Recommendation: Resolution No. 4878

5.6 Personnel – Resolution Amending HACB Section 125 Cafeteria Plan – Flexible Spending Account (FSA).

Recommendation: Resolution No. 4879

5.7 Housing Authority of the County of Butte (HACB) – Homeless Impact on HACB Properties.

Recommendation: Information/Discussion

5.8 Development Activity – Status Review Update.

Recommendation: Information/Discussion

6. MEETING OPEN FOR PUBLIC DISCUSSION

7. MATTERS CONTINUED FOR DISCUSSION

7.1 HACB / BCHADC – Property Tour with Public Officials, Thursday October 27<sup>th</sup>, 2022

8. SPECIAL REPORTS

8.1 NAHRO 2022 National Conference & Exhibition – NAHRO Together: Advancing Our Communities, September 22-24, 2022, San Diego, CA – Report by Executive Director Mayer; Larry Guanzon, Deputy Executive Director; Tamra Young, Administrative Operations Director; and Commissioner Sayles-Lambert.

9. REPORTS FROM COMMISSIONERS

9.1 Executive Director Compensation – Motion authorizing a one-time \$10,000 cash bonus and an additional eighty (80) hours of Administrative Leave Time to be used within the next twelve (12) months.

Recommendation:

Motion

10. MATTERS INITIATED BY COMMISSIONERS

11. EXECUTIVE SESSION

12. COMMISSIONERS' CALENDAR

- **Next Meeting – November 17, 2022**

13. ADJOURNMENT