HOUSING AUTHORITY OF THE COUNTY OF BUTTE (HACB)

Board of Commissioners Meeting 2039 Forest Avenue, Chico, California 95928

MEETING AGENDA

July 21, 2016 2:00 p.m.

The Board of Commissioners welcomes and encourages public participation in the Board meetings. Members of the public may be heard on any items on the Commission's agenda. A person addressing the Commission will be <u>limited to 5 minutes</u> unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commission. Members of the public desiring to be heard on matters under jurisdiction of the Commission, but not on the agenda, may address the Commission during agenda item 6.

If you are disabled and need special assistance to participate in this meeting, please contact the Housing Authority office at 895-4474. Notification at least 48 hours prior to the meeting will enable the Housing Authority to make reasonable arrangements.

NEXT RESOLUTION NO. 4627

ITEMS OF BUSINESS

- 1. **ROLL CALL**
- 2. AGENDA AMENDMENTS
- 3. **CONSENT CALENDAR**
 - 3.1 Minutes for the meeting of June 16, 2016
 - 3.2 Checks written for:

3.2.1	Accounts Payable (General) –	\$272,922.87
3.2.2	Accounts Payable (FLH) –	\$632,134.49
3.2.3	Landlords –	\$1,000,592.11
3.2.4	Payroll-	\$98,062.57

- 3.3 **Financial Statements**
- 3.4 Section 8 Housing Choice Voucher Program
 - 3.4.1 Section 8 Management Assessment Program (SEMAP) Score for fiscal year ending September 30, 2015.
- 3.5 Property Vacancy Report
- **Public Housing** 3.6
- 3.7 **Capital Improvement Projects**
- 3.8 Farm Labor Housing Report
- 3.9 **Bond Properties**
- 3.10 Other Properties

- 3.11 Family Self Sufficiency
- 3.12 Rental Assistance Programs
- 4. CORRESPONDENCE
 - 4.1 \$500 Bronze Key Sponsorship letter (and thank you card) from James Coles, North Valley Housing Trust dated June 13, 2016.
 - 4.2 "Request for Consideration-Creation of Project-Based Voucher Program or Homeless Priority" letter from Thomas Tenorio, Community Action Agency of Butte County, Inc., dated July 12, 2016.
- 5. REPORTS FROM EXECUTIVE DIRECTOR
 - 5.1 <u>Family Self-Sufficiency (FSS) Graduate</u> Recognize FSS graduate Sheree Olson.

Recommendation:

Resolution No. 4627

5.2 <u>Town of Paradise</u> – Enter into Tenant Based Rental Assistance (TBRA) Agreement with Town.

Recommendation:

Resolution No. 4628

5.3 <u>2017 Bonds Budget</u> – Adoption of proposed Bond project(s) operating budget. *Action item continued from last month.*

Recommendation:

Resolution No. 4623

5.4 <u>Gridley Springs II Apartments Budget</u> – Adopt FY2017 Gridley Springs II operating budget. *Action item continued from last month*.

Recommendation:

Resolution No. 4624

5.5 <u>Gridley Farm Labor Housing Budget</u> – Adopt FY2017 Gridley Farm Labor Housing operating budget.

Recommendation:

Resolution No. 4629

5.6 <u>Gridley Farm Labor Housing property</u> – Easement Agreement with Sutter Butte Flood Control Agency regarding levee improvements and property purchase.

Recommendation:

Resolution No. 4630

5.7 Personnel – Adopt Modernization Coordinator position description.

Recommendation:

Resolution No. 4631

5.8 <u>HACB Audit</u> – Receive and accept FY2015 Audit Report.

Recommendation: Motion

5.9 <u>Investment Report/Reserves Analysis</u> – Quarterly reports.

Recommendation: Information

- 6. MEETING OPEN FOR PUBLIC DISCUSSION
- 7. MATTERS CONTINUED FOR DISCUSSION
 - 7.1 HACB Strategic Plan Distribution of final document.
 - 7.2 "Shaping the Future of Your Organization" A Strategic Planning Guide for Nonprofit Leaders.
- 8. SPECIAL REPORTS
 - 8.1 NAHRO Summer Conference, Portland OR, July 15-17, 2016 Report by Executive Director Mayer.
- 9. REPORTS FROM COMMISSIONERS
- 10. MATTERS INITIATED BY COMMISSIONERS
- 11. EXECUTIVE SESSION
 - 11.1 Government Code 54957: Public Employee Performance Evaluation
- 12. COMMISSIONERS' CALENDAR
 - Next Meeting August 18, 2016.
- 13. ADJOURNMENT