



HOUSING AUTHORITY of the County of Butte

(530) 895-4474
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TDD/TTY (800) 735-2929
(800) 564-2999 Butte County Only
WEBSITE: www.butte-housing.com
2039 Forest Avenue • Chico, CA 95928

October 3, 2011

Dear Valued Landlord,

As you may know, Congress has reduced funding to many discretionary programs, including the Housing Choice Voucher program. In 2011, we lost 8% of our Administrative Fees, and in 2012 we expect another 10-15% reduction. We are asking you to help us eliminate the expense of mailing over eight hundred (800) Housing Assistance Payments each month.

We are requesting you sign up for Direct Deposit before January 1, 2012. If you are unable to sign up by January, then you may pick up your January check at our Chico office on January 3rd, and the 1st of each month thereafter, until you are signed up for Direct Deposit.

Here are a few benefits of Direct Deposit:

1. Monies are automatically deposited into your account on time.
2. Direct Deposit is confidential and helps reduce identity theft. Money is transferred electronically and passes through fewer hands than a check; therefore, making it less likely for someone to obtain your personal information.
3. Direct Deposit provides quick access to your money, with no waiting for checks to clear.
4. Payments are more secure and never get lost.
5. Direct Deposit is a smart way to help the environment.

We have an internet-based landlord portal for you to check and view your payments. You may sign up for HMS PAL™ now, without Direct Deposit, to see what how easy it is to view your payments online. HMS PAL™ is a secure web-based system where you can access your statements and historical transactions 24 hours a day! More information is provided on the back of this letter.

Please complete and mail the enclosed Direct Deposit form today and start enjoying the benefits! If you have any questions, please contact your Section 8 caseworker at (530) 895-4474.

Thank you for your support of the low income families and individuals in our community.

Sincerely,

Sue Kemp
Finance Officer



The Housing Authority is an equal opportunity employer and housing provider.

