

## Housing Authority of the County of Butte

### Announces Butte/Glenn Housing Choice Voucher Wait List Opening

The Housing Authority of the County of Butte will open the Wait List for the Section 8 Housing Choice Voucher Program and begin accepting applications on Monday, January 30, 2023 at 9 AM PST. It will stop accepting applications on Monday, February 13, 2023 at 4 PM PST.

To better serve applicants and to make the application process available to all, the entire application process is available online at [www.butte-housing.com](http://www.butte-housing.com). Instructions regarding obtaining status information are provided during the application process. **Applications can only be submitted online.** Accommodations for persons with disabilities will be provided, but must be requested in advance. To request a reasonable accommodation for assistance in filling out the online application, please call and leave a message at (530) 717-2121. A Housing Authority representative will call back and assist those who need a reasonable accommodation to apply for the Wait List. Applicants can only apply during the period the list is open for applications. **No applications will be accepted at the Agency.**

Applicants can use any device with Internet access to complete the application including mobile phones and tablets. A confirmation receipt is issued immediately after the application is submitted. An e-mail address is required to apply. (A link is provided on the application page to a free e-mail service.) There is no cost to apply for housing and a credit report is not needed to apply. Housing Authority of the County of Butte officials caution applicants not to use any other website or a search engine (like Google) to apply for the Section 8 Housing Choice Voucher Wait List. A number of illegitimate websites charge fees to submit an application and may require personal information such as social security numbers or debit/credit card information to apply for a voucher. These false websites may claim that this information is needed for a credit check to submit an application for a housing voucher. This is a scam and could lead to possible identity theft. Housing Authority officials advise the best way to find the correct website to fill out the application is to go directly to the Housing Authority of the County of Butte website [www.butte-housing.com](http://www.butte-housing.com).

**Due to limited funding availability, only 1,500 applicants will be placed on the Wait List.** Applications will be selected and ordered using a random lottery system. By randomly selecting the applications received for placement on the Wait Lists, the process is equitable. **The time and date of the receipt of the application online during the Wait List opening has no bearing on whether an application will be selected for the Wait List.** There is no need or advantage to applying immediately after the list opens, in fact, those who do may experience slower response times from the online system. Out of all the applications received, 1,500 applications will be selected for placement on the Wait List. Once these 1,500 applications are selected, claimed preferences will be applied. The applicants will be processed by the aggregate number of preference points for which the family is eligible and then by the lottery number randomly assigned to the applicant. Applicants can check their status on the Wait List at [www.portal.butte-housing.com](http://www.portal.butte-housing.com) starting 3 weeks after closing. **Do not contact the Housing Authority offices for a status on the Section 8 Housing Choice Voucher Wait List application.**

The approved preferences for the Wait List are: Limited Homeless, Limited Moving Up, Family Unification Program (FUP)/Transitional Age Youth (TAY). The waitlist for these preferences only will remain open until further notice and are granted by special referral only. More information on these preferences can be obtained at: [http://butte-housing.com/resources/policies/s8\\_admin\\_plan\\_2022-r1.pdf](http://butte-housing.com/resources/policies/s8_admin_plan_2022-r1.pdf).

Because of the considerable demand for the housing program a multi-lingual information-line will be established to provide pre-recorded information about the application process during the opening. The phone number is: (530) 717-2121. To ensure availability and access to the online system, the Housing Authority of the County of Butte has partnered with the community organizations listed on the following page. During the Wait List opening these agencies will have workstations with internet access to allow applicants who do not have access the option to apply.